

Governor Brian Sandoval  
*Chairman*

James R. Wells, CPA  
*Clerk of the Board*



Attorney General Adam Paul Laxalt  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

**Date and Time:** March 13, 2018, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

### AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** ( No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)
3. **Approval of the February 13, 2018 Minutes** (For possible action)

**4. Department of Administration's Victims of Crime Fund Fiscal Year 2018 2<sup>nd</sup> Quarter Report and Recommendations for Fiscal Year 2018 3<sup>rd</sup> Quarter Anticipated Expenses** (For discussion and possible action)

Pursuant to NRS 217.260, the Board of Examiners estimates available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 2<sup>nd</sup> quarter Fiscal Year 2018 Victims of Crime Program report states all approved claims were resolved totaling \$3,153,831.95 with \$1,820,863.69 paid out of the Victims of Crime Program account and \$1,332,968.26 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$4.3 million to help defray crime victims' medical costs.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3<sup>rd</sup> quarter of fiscal year 2018.

**5. Review and Consideration of a Victims of Crime Appeal**  
(For discussion and possible action)

**Department of Administration – Victims of Crime Program**

Pursuant to NRS 217.117, Section 3, the Board shall consider an appeal on the record from an Appeals Officer's decision on an application for compensation and either render a decision within 15 days of the Board meeting or give notice to the applicant that a hearing will be held at the next meeting. The Board may affirm, modify or reverse the decision of the Appeals Officer.

**6. Request to Purchase State Vehicles** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Administration – Fleet Services	3	\$62,280
Department of Conservation and Natural Resources – Division of Environmental Protection – Bureau of Mining Regulation and Reclamation	1	\$32,929
Department of Public Safety – State Fire Marshal Office	1	\$40,819
<b>Total</b>	5	\$136,028

**7. Request to Pay a Cash Settlement** (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**Department of Transportation (NDOT) – Administration - \$1,372,625**

The Department requests settlement approval in the total amount of \$1,372,625 to fully resolve an eminent domain action to acquire approximately three and one half acres of real property owned by Tomahawk LLC, for an interchange project along I-15 at Starr Avenue in Las Vegas. NDOT previously deposited \$1,957,372 with the Court for a right of occupancy and now requests an additional \$1,372,625 to resolve the Action. Approval of the additional amount would bring the total to \$3,330,000.

**8. Request to Designate Positions in State Government as Critical Labor Shortages** (For possible action)

**A. Department of Health and Human Services – Aging and Disability Services Division**

Pursuant to NRS 286.523, the Administrator of the Aging and Disability Services Division (ADSD) of the Department of Health and Human Services requests the Board of Examiners designate the Physical Therapist – Pediatric classification as a "critical labor shortage" and grant a Public Employees' Retirement System exception for a contract with qualifying retired employee Robbin Hickman. This designation is requested through June 30, 2018 for approximately 30 hours per week and will fulfill ADSD Physical Therapist – Pediatric needs at Nevada Early Intervention Services locations.

**B. Department of Corrections**

Pursuant to NRS 286.523, the Director of the Department of Corrections requests the Board of Examiners designate the "Rural" Correctional Officer position as a "critical labor shortage" and grant a Public Employees' Retirement System exception to allow for the reemployment of qualifying retired employees to fill "Rural" Correctional Officer position. The critical labor shortage designation under this request will cover the following rural areas: Ely, Pioche, Wells, Humboldt, Jean, Carlin, Tonopah and Lovelock.

**9. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act** (For possible action)

The State Controller requests approval of payment to the U.S. Treasury, in an amount not to exceed \$68,354 from the interest earnings of the State General Fund for interest incurred from drawing federal funds prior to their disbursement. This is the highest possible payable liability for 2017. The U.S. Treasury is reviewing the report and should have a final liability figure by March 15<sup>th</sup>. Payment to the U.S. Treasury is required by March 30<sup>th</sup>.

**10. Request for Recommendation of Approval to the Interim Finance Committee for a Grant from the Disaster Relief Account** (For possible action)

**City of Caliente - \$23,084.01**

Pursuant to NRS 353.2755, the Division of Emergency Management and the Department of Taxation recommend approval of grant funds in the amount of \$23,084.01 from the Disaster Relief Account to reimburse the City of Caliente for costs associated with flash flood events that occurred in July 2015.

**11. Request for Approval to Pay a Stale Claim From the Stale Claims Account** *(For possible action)*

**A. Nevada Department of Transportation**

The Department requests approval to pay \$85,846.71 from the Highway Fund, Stale Claims Account, for a Fiscal Year 2017 invoice from Clark County School District for providing a Bicycle and Pedestrian Safety Education Program for school age students, grades Kindergarten through 8<sup>th</sup> grade within Clark County.

**B. Nevada Department of Transportation**

The Department requests approval to pay \$81,331.41 from the Highway Fund, Stale Claims Account, for a Fiscal Year 2017 invoice from the Board of Regents University of Nevada, Reno for pavement design and material evaluations.

**12. Requests for Designations of Bad Debts** *(For possible action)*

**A. Nevada Gaming Control Board \$5,131.25**

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests that debt in the amount of \$5,131.25 be designated as bad debt based on the Board's determination that the debt is impossible or impractical to collect.

**B. Department of Business and Industry –  
Division of Industrial Relations – Advisory Council \$761,721.01**

Pursuant to NRS 232.605, the Advisory Council to the Division of Industrial Relations requests that debt in the amount of \$761,721.01 be designated as bad debt based on the Division's determination that the debt is impossible or impractical to collect. The Division submits the following comprehensive list of debts for which it seeks bad debt designations:

- Mechanical Section Fees/Fines - \$1,990.00
- Occupational Safety and Health Administration Fines/Penalties -\$53,911.91
- Uninsured Employer Claim Account - \$373,885.12
- Workers' Compensation Administrative Fines and Premium Penalties - \$331,933.98

**13. [Approval of Proposed Leases](#)** *(For possible action)*

**14. [Approval of Proposed Contracts](#)** *(For possible action)*

**15. [Approval of Proposed Master Service Agreements](#)** *(For possible action)*

**16. Approval of Proposed Work Plans** (For possible action)

**17. Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 23, 2018 through February 20, 2018.

**18. Information Item – Reports**

**A. Statewide Quarterly Overtime Report - Fiscal Year 2018 2<sup>nd</sup> Quarter**

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2<sup>nd</sup> Quarter Overtime Report and analysis for Fiscal Year 2018.

**B. Department of Conservation and Natural Resources –  
Division of State Lands – State Land Registrar**

Pursuant to NRS 321.5954 and 1993 Nev. Stat. 1153, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program and the Lake Tahoe Mitigation Program. The Registrar submits the report on program activities for the 2<sup>nd</sup> quarter of Fiscal Year 2018.

Additional Information:

- 1989 Tahoe Basin Act  
There were no transfers of lands or interest in lands during the quarter.
- Lake Tahoe Mitigation Program  
The agency reports one land acquisition of 7.67 acres during the quarter at a cost of \$1,250,000 and paid from mitigation and restoration funds.

## **19. Department of Administration – State Public Works Division**

The Division is submitting a report to the Board of Examiners regarding the status of various maintenance projects currently under way at the Grant Sawyer State Office Building in Las Vegas.

## **20. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

## **21. Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov). Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov)

### **Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>